



OFFICE OF THE REGISTRAR MAJULI UNIVERSITY OF CULTURE

(A STATE GOVT. UNIVERSITY ESTABLISHED BY AN ACT OF ASSAM LEGISLATIVE ASSEMBLY)

MAJULI: ASSAM: 785104

Email: mucmajuli19@gmail.com

No.: MUC/Audit-39/20-21/ 1434

Dated Majuli, the 28th of June 2024

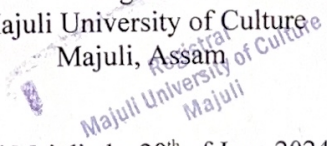
EXPRESSION OF INTEREST

The Majuli University of Culture invites Expression of Interest (E.O.I.) from the registered Chartered Accountants Firms for audit, preparation of Balance sheet for the Financial Year 2023-2024 and E-filing of Duties & Taxes for the Financial Year 2024-25 of the Majuli University of Culture (a State Govt. University). The details are given below and Annexure-1:

Name of the Work	(1) Audit and preparation of Balance sheet for the Financial Year 2023-2024 of the Majuli University of Culture (2) E-filing of Duties and Taxes for the Financial Year 2024-25 of the Majuli University of Culture
Agreement period	1 Year (One Year)
Last date/Time of receipt of E.O.I.	Upto 1400 hours of 08.07.2024 at Office of the Registrar, Majuli University of Culture, Chitadarchuk, Garamur, Majuli, Assam-785104
Date of opening	08.07.2024 at 1500 hours at Office of the Registrar, Majuli University of Culture, Chitadarchuk, Garamur, Majuli, Assam-785104
<i>For further details please contact:</i> Ph. No. 7005219270, Email: fin.muc19@gmail.com, Website: www.muoc.ac.in	

[Signature]
28/6/2024

Registrar
Majuli University of Culture
Majuli, Assam



Dated Majuli, the 28th of June 2024

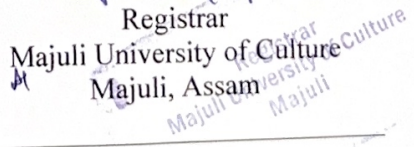
No.: MUC/Audit-39/20-21/

Copy to:

1. The Hon'ble Vice-Chancellor, Majuli University of Culture, Majuli for information.
2. The Finance & Accounts Officer, Majuli University of Culture, Majuli for information.
3. Mr. Dhrubajyoti Borah, Senior Assistant for uploading this notification in the website of the Majuli University of Culture.
4. Notice Board.
5. Office copy.

[Signature]
28/6/2024

Registrar
Majuli University of Culture
Majuli, Assam





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Dated Majuli, the 28th of June 2024

Terms & Conditions

1. The Auditors may please intimate their acceptance as auditors of the Majuli University of Culture for FY 2023-24 within 3 days of receipt of this appointment letter.
2. The appointment/re-appointment of auditors is subject to their performance in the previous years' audit being adjudged as satisfactory by the Competent Authority of the University.
3. The appointment/re-appointment of auditors is subject to the Auditors making the following declarations/undertakings:
 - (i) That the firm is not disqualified under Provision of the Comptroller and Auditor General (C & AG)
 - (ii) No TA/DA should be claimed by the CA firm from Majuli University of Culture for the audit.
 - (iii) That no partner/chartered accountant employee of the firm of auditors/LLPs has been held guilty of professional misconduct by the Institute of Chartered Accountants of India during last year (in case any partner of the firm/LLP has been held guilty of professional misconduct by the Institute of Chartered Accountant of India, please furnish details thereof).
 - (iv) The audit would not be done by a person (i) who is neither a partner nor an employee of the CA firm/LLP to which the audit has been allotted; (ii) who was earlier associated with the audit of the said firm as a partner/employee of the retiring auditor.
4. The auditors may start the audit of Majuli University of Culture immediately on receipt of the Books of accounts and have to prepare Receipt & Payments, Income & Expenditure and Balance Sheet of the University.
5. The Auditor have to complete the Audit and submit to the Competent Authority of the University within 1(One) month from the date of appointment of the Auditor.
6. The Auditor must complete the audit allotted to them within the time schedule stipulated by the management so that the statutory time schedule for placing the accounts in the Higher Authority of Majuli University of Culture could be adhered to.
7. Record of audit work done in the form of working papers should be retained with sufficient information so as to support the auditors' significant conclusions and judgments.
8. The Auditors shall have to comply with the directions issued by this office. The remuneration is inclusive of the fee on account of the additional work involved in this regard.
9. Firm may apply for single work also.
10. The fees should be quoted separately for both the jobs.


Registrar
Majuli University of Culture
Majuli, Assam