

Approved Vide Memo No. MUC/Ac.Rg./Regulations/2024-2025/164, dated  
12/11/2024

**REGULATIONS AND SYLLABI FOR THE  
SIX MONTH CERTIFICATE COURSE IN  
MANUSCRIPT STUDIES (CCMS)**



**Department of Assamese**  
Majuli University of Culture  
Chitadarchuk, Garamur, Majuli

*Dr. R. B. B. 24*

## REGULATIONS AND SYLLABI FOR THE SIX MONTH CERTIFICATE COURSE IN MANUSCRIPT STUDIES

### A. About the Programme:

1. **Programme Title:** *Six Month Certificate Course in Manuscript Studies* here in after called as CCMS
2. **Programme Objectives:** The CCMS Programme is primarily designed for two important objectives-
  - a) To provide the basic knowledge of original script of Assamese language and learn to reading in old Assamese manuscript
  - b) To provide basic knowledge of Script, which may help the learners to have a clear hands-on understanding of the distinguished old manuscript form and develop a systematic foundation for further learning.
3. **Extent of the Programme:** The Programme will be completed within 6 Months from admission to declaration of result.
4. **Year of Effect:** The CCMS shall be offered by the Majuli University of Culture effect from the academic session 2024-2025.
5. **Course Structure:** The CCMS Programme shall have 2 (two) courses containing the following components-

Course No.	Title of the Course	Credit	Distribution of Weightage		Distribution of Marks	
			Theory	Practical	Theory	Practical
1	Introduction to Manuscripts Studies in Assam	4	40%	60%	40 (out of 100)	60 (out of 100)
2	Dissertation	4	Students are advised to Choose only one topic related to course. The Course Teacher Shall be the Supervisor of Dissertation Disseration-80% and Viva on the Dissertation - 20%			

The Syllabi of the above-mentioned courses are given as *Annexure A* of this regulations.

### 6. Conduct of the Programme:

The CCMS Programme shall be conducted under the Department of Assamese, Majuli University of Culture. The Admission process, transaction of courses, conduct

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of examinations, evaluation process and declaration of results shall be coordinated by this Department.

## **B. Admission Eligibility and Criteria:**

7. **Eligibility for Admission:** Any person passing 10+2 Examinations or equivalent and having basic knowledge about Script may apply for admission to the Programme. However, the Admission Committee reserves the right of approval or rejection of a candidature in special circumstances.

In case of candidates from foreign countries, the following documents along with the filled-in prescribed forms shall have to be submitted at the time applying for admission-

- a) A copy of the valid passport
- b) Visa for the concerned period

8. **Session of the Programme:** There will be two sessions for offering the CCMS Programme as below-

- a) Winter Session : From 1<sup>st</sup> July to 31<sup>st</sup> December
- b) Spring Session : From 1<sup>st</sup> January, to 30<sup>th</sup> June

Admission Notice for the Winter Session shall be issued in May-June, whereas for Spring Session in November- December every year.

9. **Admission Procedure:** Short-listed eligible candidates shall be invited for interview and counselling on a date to notified by the Admission Committee. If selected, they have to take admission after declaration the name of the short listed candidates. In case of foreign candidates, the Admission Committee may arrange online facilities for admission if required.

Admission Fees, etc. shall be notified on the University website along with the Admission Notice.

10. **Uniform/ Prescribed Attire, etc.:** There may be certain uniform or prescribed attire for attending theory and practical classes. That may be intimated to the students at the time of admission.

## **C. Conduct of Classes and Examinations:**

11. At least 75% attendance in the classes (both theory and practical) is compulsory to be eligible to appear the end semester examinations. In unavoidable circumstances, the course teacher may allow a student to appear before the examinations with at least 70% attendance.

12. The Internal Assessment shall be held prior to the end-semester examinations. These assessments shall be conducted by the Course teacher himself/ herself. There shall be no minimum pass mark for internal assessment.
13. The Practical Examinations shall be held at the end of the end-semester examinations. These examinations shall be conducted by the Course teacher in presence of an external examiner. There shall be 40% separate pass mark for practical examinations.
14. The End-semester Examinations shall be held at the end of a session. These examinations shall be conducted by the Course teacher as per the schedule notified by the Controller of Examinations. There shall be 40% separate pass mark for End semester examinations.

**D. Scheme of Examinations:**

15. The Examinations/ Assessments of the CCMS Programme shall be as below-

Course No.	Title of the Course	Credit	Distribution of Weightage/ Marks			
			Theory (40%/ 40 Marks)		Practical (60%)	
01	Introduction to Manuscripts Studies in Assam	4 (Total Marks 100)	IA	End-Sem	IA	End-Sem
			40% (16 Marks)	60% (24 Marks)	40% (24 Marks)	60% (36Marks)
02	Dissertation	4 (Total Marks 100)	Students are advised to Choose only one topic related to course. The Course Teacher Shall be the Supervisor of Dissertation Disseration-80% and Viva on the Dissertation -20%			

16. **Passing Criteria:** A student shall have to secure at least 40% of marks in each of the courses combining all the components together. The CGPA (Cumulative Grade Point Average) and Letter Grade of a candidate shall be calculated as below-

$$CGPA = ( \sum C_i G_i ) / ( \sum C_i )$$

Where,

$C_i$  - number of credits for the  $i^{th}$  Course,

$G_i$  .grade point obtained in the  $i^{th}$  Course,

17. **Letter Grade and Grade Point:** The following scale of grading system shall be followed to indicate the performance of students in terms of letter grade and grade point-

Sl. No.	Letter Grade	Meaning of letter Grade	Grade Point	Marks Secured in %

1.	O	Outstanding	10	90% and above
2.	A+	Excellent	9	80%- 90%
3.	A	Very Good	8	70%- 80%
4.	B+	Good	7	60%- 70%
5.	B	Above Average	6	50%- 60%
6.	C	Average	5	45%- 50%
7.	P	Pass	4	40%-45%
8.	F	Fail	0	Below 40%
9.	Ab	Absent/ Incomplete	0	-

18. **Special Chance:** In case, a candidate fails an examination or remained absent from appearing, he/ she shall be allowed to appear in the next compartmental/ regular examination to clear the course/ examination. There shall be two legitimate chances to clear a course/ examination besides the first regular chance.

19. **Award of the Programme :** On successful completion of the course and earned the prescribed credit with a Letter Grade other than F or Abs, a candidate shall be eligible to get the Award of the *Six-Month Certificate Course in Manuscript Studies* issued by the Majuli University of Culture.

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*Annexure A*

**SYLLABI FOR THE  
SIX MONTH CERTIFICATE COURSE IN MANUSCRIPT STUDIES**

***Paper-01***

Course Code: **CCMS-01**

Title of the Course: **Introduction to Manuscripts Studies in Assam**

**Course Teacher- Dr. Utpal Narayan Goswami**

Nature of the Course: Core

Total Credit: **04**

**Total marks: 100(40+60)**

**Course Objectives:**

1. This course deals with the Origin and development of Manuscript. It aims to acquaint the students with the preparation and Reading of Manuscript.
2. This course will enable the knowledge on Manuscript collection and Preservation & Conservation of Manuscript also.
3. To provide students with an overview of Manuscript reading process and preparation of the critical text

**Expected Learner Outcomes:**

1. The Students will understand the Manuscript Reading, Editing and Critical study of text.
2. Students will be able to analyse on old Assamese Script.

**Mode of Assessment:**

End Semester Examination- 40%

Practical- 60%

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UNIT	Topic	Lecture	Tutorial	Practical
I	Basics of manuscript studies -Manuscript -Manuscript Studies & its Branches -Scope -Historical Perspective of Assamese Manuscript -Manuscript Preparation of Assam (Base, Ink, Paint)	6	2	
II	Alphabetic form of Manuscripts and its practical introduction -Garganya, Kaitheli, Bamunia -Practical introduction to the Alphabets	6	2	22
III	Manuscript Reading and Identification -Practicing Manuscript Reading -Manuscript identification	5	2	22
IV	Basic of Textual Criticism, Methodology of Textual Criticism	5	2	22
	<b>Total</b>	<b>22</b>	<b>08</b>	<b>66</b>

*Total lecture of 1 hour duration: 22*

*Total Tutorial of 1 hour duration: 02*

*Total Tutorial of 2 hour(Practical) duration: 06*

*Total Practical of 2 hour duration: 66*

*Total Hours( Practiacal+Theory) :96*

*Total Credit: 04*

**Recommended Books:**

- *Asamiya Prachin Lipi* : Sarbeswar kataki
- *Asamiya Lipi*: UpendraNath Goswami
- *Asamiya lipir Parichay*: Kanak Chandra Chahariya
- *Biswa Lipir Bhumika*: Narayan Das
- *Purani Puthi Adhyan Aru Sampadana*: Keshabananda DevGoswami

**Reference Books:**

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- *Asamiya Prachin Lipi* : Sarbeswar Katakai
- *Asamiya Lipi*: UpendraNath Goswami
- *AsamiyalipirParichay*: Kanak Chandra Chahariya
- *BiswaLipirBhumika*: Narayan Das
- *Descriptive Catalogue of Assamese Manuscripts*: P.C. Choudhury
- *Descriptive Catalogue of Sanskrit Manuscripts*: P.C. Choudhury, DHAS, Ghy.
- *Development of Script of Ancient Kamrupa*: T.P. Barma
- *Evaluation of Assamese Script: Mahendra Borah*
- *Introduction to Indian textualcritism*: S M Katre
- *Path-samiksha*: MaheswarNeog
- *Path Samiksha*: Malinee Goswami
- *PuraniPuthiAdhyanAruSampadana*:KeshabanandaDevGoswami
- *AsamarSachitraPuthi*;Diganta Hazarika
- *Gems of Ancient India* :(Ed.) Dr. Mridusmita Devi & Dr. Utpal Narayan Goswami.

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**Course Code- CCMS-2.0**

**Dissertation**

**Total Credit-04**

1. Student are advised to choose only one topic related to his /her course. The Course teachers shall be the supervisor of Dissertation.
2. Orientation classes for Preparation of Dissertation may be arranged by the Department.

**Reference Books:**

*M.L.A. Handbook(9<sup>th</sup> Edition):Modern Language Association*

*Govesana Paddhati Parichay: Nagen Saikia*

*Goveshana Prakaran o padhati : Surabhi B*

*Govesanar Paddhatibijnan: Pallavi Deka Buzarbaruah*

*Govesanar Paddhati –bitarka Aru sindhanta: Dilip Borah*

*Govesanar Hatputhi: Ranjan Kalita (Ed.)*

*Dr. Utpal Narayan Goswami*